## Working for Families Tax Credits Parental Tax Credit / Best Start

Client name: .....

Records Required		✓	Commen	its	
<ul> <li>Please supply full names and birth dates of all children following:</li> <li>If you had a child born within the current financial year for the Parental Tax Credit and/or the Best Start Tax their IRD number below. If you do not have this you</li> </ul>	ar you may be eligible Credit. Please include				
<ul> <li>for them in order to claim any entitlement for them</li> <li>Where a child has become financially independent d financial year, please advise the date.</li> </ul>	uring the current				
If you have received Working for Families Tax Credits of supply the certificate issued to you by Inland Revenue,					
Also provide details of any child support or maintenance received.	e payments made or				
Shared custody – please advise percentage of care pe	r child				
Changes of marital status (give details)					
If we do not prepare your spouse or partner's taxation with their full name and details of their income.	return, please provide us				
Average number of hours worked per week : You Your par	tner				
Dependent children <u>as at 1 April 2021</u> (includes at tertiary if not working more than 30 hours a week or receiving a student or WINZ benefit)					
Child's name	IRD number	Date	e of birth	Date became independent	

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Records Required	✓	Comments		
Additional income information - Working for Families Tax Credits				
<ul> <li>Please supply details of income received from the following sources:</li> <li>Attributable trustee income</li> <li>Attributable trustee income is all income for the year of a trust that hasn't been distributed as beneficiary income. Trustee income will be attributed only to settlors of a trust. The settlors are individuals who establish or contribute funds to the trust.</li> </ul>				
• Attributable fringe benefits If you receive fringe benefits and you or your associates (e.g. the family trust) are shareholder-employees of the company you work for and you or your associates hold voting interests of 50% or more then you need to include the fringe benefits in your family income. The value of the fringe benefit is the tax- inclusive value of the benefit.				
• <b>PIE income</b> This includes an amount of income attributed by a portfolio investment entity (PIE) to the principal caregiver or their spouse or partner, except if the PIE is a superannuation fund or a retirement savings scheme (e.g. KiwiSaver).				
<ul> <li>Passive income of children         This includes all passive income such as interest, rents or beneficiary income, received by a dependent child above a threshold of \$500 per year, per child.     </li> </ul>				
• Income of non-resident spouse If your spouse or partner, who is not a tax resident, is earning an income overseas, you will need to include their worldwide income as part of your family income.				
• Tax exempt salary or wages This includes salary and wages that are exempt from income tax under specific international agreements in New Zealand. (e.g. employees of international organisations such as the United Nations or the Organisation for Economic Co- operation and Development (OECD).				
• Pensions and annuities This includes 50% of the amount of pension or annuity payments from life insurance policies or a superannuation fund, (excluding NZ Super).				
<ul> <li>Other payments         These are payments from any other person or entities that are used for the family's day-to-day living expenses. If the total amount is more than \$5,000 for the tax year, then the total amount must be included as family income.     </li> <li>Income equalisation scheme deposits (excludes 'adverse events'</li> </ul>				
<ul> <li>deposits)</li> <li>This includes any deposits made by you, a company controlled by you or your trust or your trust to an agricultural, fishing or forestry business income equalisation scheme account at Inland Revenue.</li> <li>Major Shareholder in a Close Company</li> </ul>				
Shareholders owing at least 10% of a company where five or fewer shareholders own greater than 50% of the company will be required to include their proportionate share of net income of the company (in addition to dividends received from the company) • Certain distributions from superannuation schemes and retirement				
savings schemes This includes any deposits made by you, a company controlled by you or your trust to an agricultural, fishing or forestry business income equalisation scheme account at Inland Revenue				
• Fringe benefits to shareholders Shareholder employees owning 50% or more of the company (including interests of associated persons) will need to include attributable fringe benefits (i.e. motor vehicles, low interest loans, subsidised transport > \$1k, contributions to insurance/sickness/accident/death funds >\$1k and other benefits >\$2k)				
A detailed description and examples of above income types is available from the IRD website: <u>http://www.ird.govt.nz/wff-tax-credits/entitlement/work-out/wfftc-entitlement-adjustments.html</u>				